

# West Devon CVS

## Information catalogue

### CORE CAT

This catalogue lists the information sheets available in our CORE series. This series of sheets is designed for small voluntary and community groups. There is an order form at the back.

If you require any further information or advice, call us on **01837 53392** or email [info-oke@westdevoncvcs.org.uk](mailto:info-oke@westdevoncvcs.org.uk)

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<b><u>Cat. no</u></b>	<b><u>Title</u></b>
<b>CORE01</b>	Thinking of setting up a voluntary or community group?
<b>CORE02</b>	Choosing a legal structure
<b>CORE03</b>	Sample basic constitution
<b>CORE04</b>	Setting up a committee
<b>CORE05</b>	Getting the right policies
<b>CORE06</b>	Working with volunteers
<b>CORE07</b>	Insurance for voluntary and community groups
<b>CORE08</b>	Understanding budget basics
<b>CORE09</b>	Developing a project plan
<b>CORE10</b>	Developing a fundraising strategy
<b>CORE11</b>	Writing a successful fundraising proposal
<b>CORE12</b>	Getting your story in the media
<b>CORE CAT</b>	Information catalogue

## Order form

Please send me the following information sheets:

**Cat. no:**

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**Name:**

**Organisation:**

**Address:**

**Telephone number or email address (in case of query):**

**Please detach this order form and return to:**

West Devon CVS, The Carlton Centre, 13 St James Street, Okehampton.  
EX20 1DW

Please note that most information sheets are also available as email attachments.  
You can order these by emailing the reference numbers you require to:

[info-oke@westdevoncvcs.org.uk](mailto:info-oke@westdevoncvcs.org.uk)